



Investigator Fellowship

The Midwest Innocence Project (MIP) is a 501(c)(3) non-profit legal defense organization dedicated to freeing people convicted of crimes they did not commit in our five-state region (MO, KS, NE, IA, AR), supporting them post-release, and changing the system to prevent wrongful convictions in the first place.

MIP is pleased to offer a fully funded (with benefits) 2-year Investigator Fellowship for those seeking to begin a career in criminal defense investigation, with the potential to extend the term depending on securing additional funding. The fellowship is designed to enable talented and committed individuals to spend two years learning the fundamentals of investigation while contributing to justice work and preparing for a future career as an investigator. Fellows will receive extensive training and will be supervised by the MIP Investigator.

Primary Duties and Responsibilities:

- Locate, review, and obtain documents, exhibits, and other evidence from courthouses or other sources;
- Create timelines and fact chronologies, digests, indices, and memos;
- Work with attorneys to develop investigative plans;
- Locate and interview witnesses;
- Create work product that memorializes communications, interviews, and investigative actions;
- Prepare witnesses for depositions and testimony and serve subpoenas;
- Sign affidavits/declarations to support court filings and testify if necessary.

Qualifications:

- Commitment to social justice, particularly the mission of MIP;
- Ability to interact compassionately with people of diverse professional and cultural backgrounds;
- Detail-oriented and organized self-starter with strong interpersonal and written and verbal communication skills;
- Must have a driver's license and be willing to travel throughout five-state region (MO, KS, NE, IA, AR), including to jails and prisons;
- Proficiency with the following systems strongly preferred: Microsoft Office Suite, Dropbox, Slack, Adobe Acrobat or comparable PDF software;
- Experience or background in journalism preferred.

Compensation & Benefits

Salary range is \$43,000 - \$50,000 per year DOE. MIP offers a competitive benefits package, including PTO and health insurance, and a positive, anti-racist, engaging, and flexible work environment.

Application Instructions:

Please send a cover letter explaining your interest in the position, resume, and a list of references to jobs@themip.org. Applications will be considered until the position is filled.

The Midwest Innocence Project is an equal opportunity employer and strives for diversity among its applicant pool as well as within its staff and board. We strongly encourage people from all backgrounds, especially racial, ethnic, gender and sexual orientation minorities, veterans, people with disabilities, and smart people with non-linear/non-traditional experience and educational backgrounds to apply for this position. Most importantly, no matter their background, the person selected for this position must embrace, advocate for, and deeply value equity, diversity, and inclusivity.